

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on March 12, 2019*

Authority Members present: Mr. Daniel Ridgely, Chairperson
Mr. Michael Quinn
Mr. Thomas Ness
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Conference Room on March 12, 2019. The meeting was called to order at 7:05 p.m. by the Chairperson, Mr. Ridgely.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the past period and discussed the same. Mr. Scott indicated that the pumps at the Nellie Stokes pump station had been repaired and back in service. The Authority had an extra pump, as a stand by for future use, Mr. Scott added. Mr. Scott also noted that the problem associated with adult wipes and the like in the Wynsome Knoll pump station persisted. Mr. Scott indicated that a transducer had been replaced at the Greens at Wyoming pump station, and considering the transducers at other pump stations, three additional transducers had been purchased in anticipation of the necessity to replace the existing obsolete ones.

Mr. Scott discussed grease built up at Cheddar's restaurant. A grease trap had been installed there, but, inadequately maintained, Mr. Scott continued. Mr. Scott noted that the high temperature of the restaurant's wastewater discharges allowed the migration of grease from the restaurant to the Lowe's pump station and the accumulation of solidified grease upon reduction of discharge temperature which could cause sewer backups in the gravity mains between the restaurant and Lowe's pump station. Mr. Scott also reported that Lowe's had performed fire flow testing which could have caused some brown water in the old sections of the Towns.

Mr. Scott explained that rotted threads had caused a water leak at an old 2-inch diameter water main at the Carter Development. The Authority currently served a few customers at the Carter Development, Mr. Scott added. The Authority had planed for the extension of water utility services to the Carter Development in the future.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that 200 late notices had been sent out and 44 water services had been disconnected. As a result, only four remained disconnected because of a vacant property and three properties which would, most likely, be sold by the Kent County Sheriff's Office.

Mr. Scott indicated that the Authority crews had attended the Delaware Rural Water Association (DRWA) annual conference in Harrington.

Mr. Scott noted that the Wawa at the King Commercial Land Development planned to complete the project by Labor Day.

Mr. Scott indicated that the Authority's current system balance was \$96,689, of which \$22,900 was for water and \$73,000 was for sewer system balances. The accounts receivable (AR), aging longer than 180 days, was approximately \$52,530, Mr. Scott remarked.

Regarding the water meter change outs, Mr. Scott indicated that 44 water meters had remained to be replaced, in the first phase of the meter change out program.

Mr. Scott indicated that a plan for 14-single family dwellings had been submitted to the Authority for approval of sewer and water plans of the development proposed to be known as School View Crossing. Mr. Scott indicated that the project's water distribution system plans had been rejected for proposing to install a dead-end water main to serve the 14 proposed homes. Mr. Scott also noted that a fire hydrant would be required to be installed at the end of the "T" shaped cul-de-sac.

Mr. Scott also reported that he had met representatives of Wynsome Knoll, LLC, to discuss a proposed CR School District school bus depot at the old Wyoming concrete plant off of Southern Boulevard.

Regarding the status of the property at 12 S. West Street, Mr. Scott indicated that work was in progress toward the purchase of the property.

Engineering Report:

Gharebaghi provided a brief update on the water main crossing of Delmarva Central Railroad project and answered questions about the same. Updated reports would be provided at future Regular Meetings, Gharebaghi added.

Gharebaghi indicated that the Delaware River Basin Commission (DRBC), to whom the Authority was a Docket Holder, required the filing of a Calendar Year 2018 Water Audit which was due on or by March 30, 2019. Gharebaghi indicated that the Authority's CY 2018 Water Audit would be prepared and filed with DRBC by DRBC's deadline. Copies of the Water Audit were available at the Authority Office, Gharebaghi added.

Gharebaghi reported that the Delaware Department of Natural Resources and Environmental Control (DNREC) had engaged the services of Tetra Tech Engineering to conduct an Assessment of Statewide Wastewater and Drinking Water Facilities' needs, including the Authority's. Following the submission of the Authority's questionnaire, Tetra Tech representatives would interview Mr. Scott and Gharebaghi, he explained.

Legal Report:

It was noted that the Authority was still searching for an attorney to represent the Authority.

Comprehensive Planning Committee (CPC):

Mr. Ridgely indicated that a Workshop Session had been scheduled for March 26, 2019, at 7:00 p.m. at the Authority's Conference Room, to review future capital projects' priorities and develop cost estimates for inclusion in capital projects in the Authority's future Budgets.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Old Business:

The selection of the Authority's Legal Representation was anticipated in the near future.

Visitors' Comments:

There were no visitors attending the Meeting.

Adjournment:

Motion: Mr. Ness made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 7:51 p.m. The next Regular Meeting will be held on April 9, 2019, at 7:00 p.m. at the Authority's Conference Room.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent